

COUNCIL PROCEEDINGS
Regular Council Meeting - The Lyric
January 2, 2024

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, December 19, 2023. Present: Councilors Gamroth, Haskins, Pollock, Cathey, Vice Mayor Engebretsen, and Mayor Pacheco. Councilor Bond attended the meeting virtually.

Moved by Councilor Cathey seconded by Councilor Haskins to, by minute action, excuse the absence of Councilors Jensen and Sutherland. Motion passed.

2. PLEDGE OF ALLEGIANCE

Mayor Pacheco led the audience in the pledge of allegiance.

3. APPROVAL OF GENERAL BILLS & CLAIMS

Moved by Councilor Pollock, seconded by Councilor Haskins to, by minute action, approve payment of the January 2, 2024, general bills and claims, as audited by City Manager Napier. Motion passed.

General Bills & Claims 01/04/24

6HGroup	Goods	1,047.60
71Const	Goods	178.50
AAALndscpng	Services	542.38
AdvncdNtwrkMngmnt	Services	86,367.27
Airgas	Goods	283.53
AHusted	Reimb	226.77
Alsco	Services	1,032.37
AltdVtrnry	Services	1,716.50
AMBI	Services	27.52
AmrTech	Services	2,168.36
AmrcnTitle	Goods	125.00
AT&T	Services	34,802.82
Atlas	Goods	4,190.66
AtlasPrem	Services	15.00
BrgmEllngsn	Goods	255.64
BlkHillsEnrgy	Utilities	42,422.75
BlcktWndw	Services	300.00
BlkmnPrpn	Goods	3,052.50
BrntagPac	Goods	37,148.69
BrbcksRfrgrtn	Services	2,060.95
CptlBusnsSystem	Services	61.80
CsprNCHHealth	Services	47,916.67

CsprMtnSkiPtrl	Goods	108.00
CsprStrTrb	Services	4,301.62
CsprTire	Services	2,121.00
CWRWS	Goods	340,492.66
CntryLnk	Utilities	2,533.31
ChemAqua	Services	1,605.00
ChldDvCntr	Services	37,256.25
CtznsForCvcAdtrm	Services	1,000.00
CtyCspr	Services	51,022.32
CivilEngnrng	Services	450.00
CLuse	Reimb	600.00
CMITeco	Services	2,060.12
CocaCola	Services	17.50
ClctnCntr	Services	957.16
CommTech	Services	55.00
CoreMain	Goods	3,228.60
CPU	Goods	7,622.64
CrimeScnInfo	Services	122.00
CSCnsltng	Services	2,251.00
DPCIndstrs	Goods	7,539.33
DynmcCntrls	Services	431.00
EcnmcDvlpmnt	Services	111,534.25
EdgEngnrng	Services	1,488.00
EmrgncyMdcl	Services	600.00
EnrgyLabs	Services	2,494.00
FIB	Investments	54.00
ForterraPipe&Precast	Goods	17,115.00
Galls	Goods	585.45
GloblSpctrm	Services	9,500.00
GrrrMotr	Services	9,486.99
HDSply	Goods	767.65
Hollnd&Hart	Services	15,612.50
Homax	Goods	72,297.29
HrznCble	Services	216.99
IcnPlm	Services	5,542.69
IndstrlScrn	Goods	200.00
JFHDstrbtng	Goods	2,178.09

JJETrailer	Goods	28,480.00
MHuss	Reimb	951.49
KnfRvr	Goods/Services	1,411.50
KONE	Services	500.79
KubwtrRes	Goods	8,300.00
Lionheart Enterprises	Goods	35,000.00
Long Building Technology	Services	204.25
MlgrdCnstrctn	Services	140,205.00
MillsPD	Services	1,249.50
MLAuto	Services	244.00
MonsnJntrlSrvc	Services	225.00
MtnAlrmFire&Scrty	Services	5,064.07
MVIX	Goods	1,737.00
Napa	Goods	117,986.58
NtlSctyofPrf Eng	Services	1,734.20
NCSO	Services	1,249.50
NclysnArtMuseum	Services	25,727.00
Norco	Goods	713.24
NrthPrkTrnsp	Services	183.95
NWstContr	Goods	46.56
OvrHeadDr	Services	4,876.14
PstlPros	Services	8,821.61
PrvsIndstrs	Goods	1,846.01
Raftelis	Services	6,150.00
RpblcPrkng	Services	202.00
RvrOaksComm	Services	895.00
RckyMtnAirSltns	Goods	4,541.48
RckyMtnPwr	Utilities	120,000.13
RootrSwr	Services	710.80
Sawyer	Services	150.97
SlfHelpCntr	Services	2,390.91
SixRobbbs	Goods	188.92
StntcCnsltng	Services	5,256.01
StOfWyo	Services	56,836.06
StatelineNo7	Services	300.00
StotzEqpmnt	Goods	65,300.00
SummitElctrc	Services	683.00

TheWash	Services	22.16
ThomsnReutrs	Goods	1,029.15
TopOffc	Goods	212.13
TwnOfBarNunn	Goods	31.17
TriStTrk&Eqmnt	Services	14,042.90
TWEntrprs	Services	3,379.14
Unifrms2Gear	Goods	2,824.10
VDiaz	Reimb	150.00
VrznWrsls	Services	815.06
Vogel	Services	6,083.00
Warrior	Goods	47,250.00
WearPrts	Goods	101.43
Weidner	Goods	78,073.00
WLCEngrng	Services	60,887.47
WSP	Services	214.00
WyoLowVltge	Goods	715.00
WyoMchnry	Services	1,590.71
WyoWtrQuality&Pollutn	Services	60.00
WyoSteel&Recyng	Services	836.93
YthCrisisCntr	Funding	4,774.86
Z&MEntrprs	Goods	17,701.12
Total		1,872,546.69

4. ELECTION OF MAYOR FOR 2024

Moved by Councilor Pollock, seconded by Councilor Haskins, to, by minute action, elect Stephen Cathey as Mayor of the City Council for Casper, Wyoming, for calendar year 2024. Councilor Cathey abstained from voting. Motion passed.

5. ELECTION FOR VICE MAYOR FOR 2024

Moved by Mayor-Elect Cathey, seconded by Councilor Pollock, to, by minute action, elect Lisa Engebretsen as Vice Mayor of the City Council for Casper, Wyoming, for calendar year 2024. Vice Mayor Engebretsen abstained from voting. Motion passed.

6. CITY CLERK ISSUES OATH

City Clerk Amanda Ainsworth issued the oath of office to newly-appointed Mayor Cathey and Vice Mayor Engebretsen.

7. BRIEF RECESS – COUNCIL SEATING RESET

City Council took a brief recess to sign oaths and reseal into their new assigned seats.

8. COMMENTS BY NEWLY-ELECTED LEADERSHIP

Mayor Cathey thanked everyone for their support and introduced his family and friends in attendance. Vice Mayor Engebretsen also thanked Council for their support. Councilor Pacheco commented on his most recent interim term as Mayor.

9. COMMUNICATIONS FROM PERSONS PRESENT

There were no citizens to speak to Council.

10.A. ESTABLISH DATES OF PUBLIC HEARING

Moved by Councilor Pacheco, seconded by Councilor Gamroth, to, by minute action:

1. Establish January 16, 2024, as the public hearing date for:
 - a. Transfer of Ownership Interest & Name Change for Retail Liquor License No. 10 from Armor's Restaurant, Inc., dba Silver Fox Steakhouse, located at 3422 South Energy Lane, to Silver Fox Restaurant and Lounge, dba Silver Fox Restaurant and Lounge, located at 3422 South Energy Lane;
 - b. Transfer of Ownership Interest for Retail Liquor License No. 15, Wyoming Liquor LLC, dba Wyoming Discount Liquor, located at 4330 East 2nd Street;
 - c. Transfer of Ownership Interest for Retail Liquor License No. 22, Wyoming Spirits, Inc., dba 2nd Street Liquor & Wine, located at 939 East 2nd Street Ste 300, 400, & 500;
 - d. Transfer of Ownership Interest for Retail Liquor License No. 7, One Two Nine Hospitality, LLC, dba C85 The Branding Iron, located at 129 West 2nd Street; and,
 - e. Transfer of Ownership Interest for Retail Liquor License No. 29, Double C Hospitalities, LLC, dba C85 Galles Liquor Mart, located at 748 East Yellowstone Hwy.

Councilor Pollock abstained from all of the establish public hearing items. Motion passed.

11.A.1. PUBLIC HEARING – ORDINANCE

Mayor Cathey opened the public hearing for the consideration of an ordinance amending Chapter 13.03 of the Casper Municipal Code regarding utility billing and collection.

Acting City Attorney Trembath entered two (2) exhibits: correspondence from Jill Johnson to J. Carter Napier, dated December 21, 2023; and a Casper Star-Tribune Ad Proof for Publication on December 26, 2023. City Manager Napier gave a brief report.

There were no citizens to speak in favor of the item. Speaking in opposition to item was: Keith Goodenough. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 01-24
AN ORDINANCE AMENDING CHAPTER 13.03 OF THE CASPER
MUNICIPAL CODE REGARDING UTILITY BILLING AND
COLLECTION.

Vice Mayor Engebretsen presented the foregoing ordinance for approval on first reading. Seconded by Councilor Gamroth. Vice Mayor Engebretsen discussed her point of view on the ordinance as a landlord and property manager and concerns she has about the increased responsibility the ordinance places on property managers. Councilor Gamroth asked for more

feedback from the community on this issue so he could make a more informed decision. City Manager Napier explained that the current process has led to the water enterprise writing off hundreds of thousands of dollars in debt, which is then absorbed by the rate payers. Brandy Coyle, Accounts Receivable Supervisor, discussed why the debt and write offs have fluctuated year to year, including Covid and software changes. She also explained that staff had decided that an unpaid final bill would not prevent a new tenant from getting water the first time, but if another tenant moves in and the old bill has not been paid, then the City will enforce the ordinance. Mayor Cathey and Councilors Pacheco and Haskins stated that passing this ordinance helps the City be responsible to the water enterprise subsidy, and keeps landlords and property owners responsible so that the government and tax payers are not shouldering that debt. There were no amendments. Motion passed unanimously.

11.B.1. PUBLIC HEARING – MINUTE ACTION

Mayor Cathey opened the public hearing for the consideration of new Restaurant Liquor License No. 52 for Frida’s Mexican Restaurant.

Acting City Attorney Trembath entered four (4) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated December 20, 2023; a liquor license application filed November 29, 2023; an affidavit of website publication, dated December 20, 2023; and a Casper Star-Tribune Proof of Publication, published on December 21 & 30, 2023. City Manager Napier gave a brief report.

There were no citizens to speak in favor or in opposition to the item. The public hearing was closed.

Moved by Vice Mayor Engebretsen, seconded by Councilor Pacheco to, by consent minute action approve new Restaurant Liquor License No. 52 for Frida’s Mexican Restaurant of Casper, LLC, dba Frida’s House Mexican Food, located at 611 West Collins Drive. Councilor Pollock abstained from voting on the item. Motion passed.

11.B.2. PUBLIC HEARING – MINUTE ACTION

Mayor Cathey opened the public hearing for the consideration of the transfer of ownership interest for Retail Liquor License No. 13 for 307 Enterprises LLC.

Acting City Attorney Trembath entered four (4) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated December 20, 2023; a liquor license application filed December 7, 2023; an affidavit of website publication, dated December 20, 2023; and a Casper Star-Tribune Proof of Publication, published on December 21 & 30, 2023. City Manager Napier gave a brief report.

There were no citizens to speak in favor or in opposition to the item. The public hearing was closed.

Moved by Councilor Haskins seconded by Vice Mayor Engebretsen to, by consent minute action approve the transfer of Retail Liquor License No. 13 for 307 Enterprises, LLC, dba The Range at 5150, located at 455 Thelma Drive. Councilor Pollock abstained from voting on the item. Motion passed.

12. THIRD READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 24-23
AN ORDINANCE AMENDING CHAPTER 2.64 OF THE CASPER
MUNICIPAL CODE REGARDING THE REMOVAL OR CENSOR OF
PUBLIC OFFICIALS.

Councilor Pacheco presented the foregoing ordinance for approval and adoption on third reading. Seconded by Councilor Pollock. There was no public comment. Councilor Pacheco stated he is in support of the ordinance because the Council needs a mechanism to remove Councilors from leadership positions. There were no amendments. Motion passed unanimously.

13. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 24-1
A RESOLUTION PROVIDING FOR THE NAMING OF LEGAL
DEPOSITORIES AND INVESTMENT FIRMS FOR 2024.

RESOLUTION NO. 24-2
A RESOLUTION RESCINDING RESOLUTION 23-291 WHICH
AUTHORIZED AMENDMENT NO. 1 TO THE EMPLOYMENT
AGREEMENT BETWEEN THE CITY OF CASPER, WYOMING AND
ROBERT J. HAND JR.

RESOLUTION NO. 24-3
A RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO THE
EMPLOYMENT AGREEMENT BETWEEN THE CITY OF CASPER
AND ROBERT J. HAND JR.

RESOLUTION NO. 24-4
A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE
CONTRACT FOR PROFESSIONAL SERVICE BETWEEN THE CITY
OF CASPER AND KEITH ROBERT NACHBAR.

Councilor Pollock presented the foregoing four (4) consent resolutions for adoption. Seconded by Councilor Haskins. Councilor Engebretsen was not present for the voting of the consent resolutions. Motion passed. Councilor Engebretsen returned to the meeting room.

14.A. CONSENT MINUTE ACTION

Moved by Councilor Pacheco, seconded by Councilor Pollock to, by consent minute action:

1. acknowledge the receipt of financial disclosure information from City officials with public fund investment responsibility for calendar year 2024;
2. designate the Casper Star-Tribune as the City's official newspaper for the calendar year 2024; and,
3. approve the transfer of ownership interest for Microbrewery Liquor License No. 7, Oil City Beer Company, LLC, dba Oil City Beer Company, located at 4155 Legion Lane, Units 3, 4, 5,6 and 7.

Councilor Pollock abstained from voting on Item 14.A.3. Motion passed.

15. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest. Councilor Gamroth discussed the City's requirement to publish in the Casper Star-Tribune and reiterated support for the Wyoming Association of Municipalities to lobby against this requirement in State statute, noting that it is costly to tax payers and is not the best mechanism to inform the public and aid in transparency.

16. ADJOURNMENT OF REGULAR MEETING

Moved by Councilor Pollock to adjourn the regular Council meeting. Seconded by Councilor Haskins. Motion passed unanimously. The meeting was adjourned at 7:10 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor